JOSPIN HABAMUNGU BAHINZA

BUSINESS INFORMATIONS SPECIALIST (BSC)

CONTACT

☎ +243 976 091 770

✉ jospinhb97@gmail.com

📍 53 Avenue Kituku, District Kyeshero, Municipality Goma/North-Kivu/DRC

🌐 umojadigital.com

SKILLS

- Database Manager
- Information and Communication Technology
- Logistics and supply chain management
- Business Process Improvement
- Project management tools
- Strong communication

EDUCATION

BACHELOR'S DEGREE IN BUSINESS INFORMATICS (INFORMATION SYSTEMS DESIGN)

Higher Institute of Computer Science and Management (ISIG-GOMA)
2022

DEGREE IN BUSINESS INFORMATICS

Higher Institute of Commerce of Goma (ISC-GOMA)
2018

PROFILE

I am a qualified and certified IT specialist with experience in database administration and IT project management. Strong creative and analytical skills. I am a team player with an eye for detail.
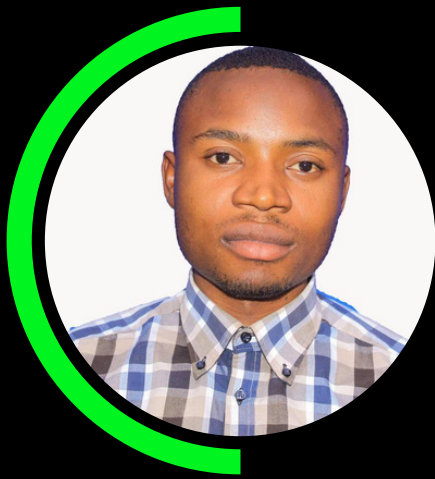
EXPERIENCE

ICT MANAGER AT WORLD NEW VISION FOR DEVELOPMENT

February 2019 - March 2022

A. Deployment and Management of the Technology Infrastructure
B. Inventories & securing IT equipment
C. Maintenance
D. Training stuff on-site

AD A :

1. Advise the Head of Section on the best technology for the office.
2. Ensure that office technology tools are operational.
3. To carry out the replacement of obsolete systems and equipment, where necessary.
4. Maintain and ensure the integrity of the office's computer and communication systems and networks.
5. Ensure the performance of the office's computer and communication systems and networks.
6. Align internet connections to the optimal level.

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Date De Naissance : 15/09/1996

Situation de famille : Célibataire

Nationalité : Congolaise

Genre : Homme

PROFESSIONAL EXPERIENCE

ICT MANAGER AT WORLD NEW VISION FOR DEVELOPMENT

A. Deployment and Management of the Technology Infrastructure

February 2019 - March 2022

1. Advise the Head of Section on the best technology for the office.

2. Ensure that office technology tools are operational.

3. To carry out the replacement of obsolete systems and equipment, where necessary.

4. Maintain and ensure the integrity of the office's computer and communication systems and networks.

5. Ensure the performance of the office's computer and communication systems and networks.

6. Align internet connections to the optimal level.

B. Inventories & securing equipment

7. Maintain and update the ICT equipment inventory every 6 months;

8. Carry out the replacement of obsolete equipment systems, if necessary;

9. File handover documents; take back equipment;

10. Secure IT and communication equipment and materials to prevent loss; 11. Draw up lists of equipment and materials to be decommissioned;

C. Maintenance

12. Prevent and report major technical incidents through preventive maintenance

D. Training

13. Train staff on the use of new tools deployed

14. Liaise between the office and the various internal and external partners

15. Present and represent the interests of WNVD in existing forums

16. Be the focal point for technical issues for low level technical users 17. Manage mailing list groups and contacts

19. Perform any other tasks assigned to me by the supervisor.
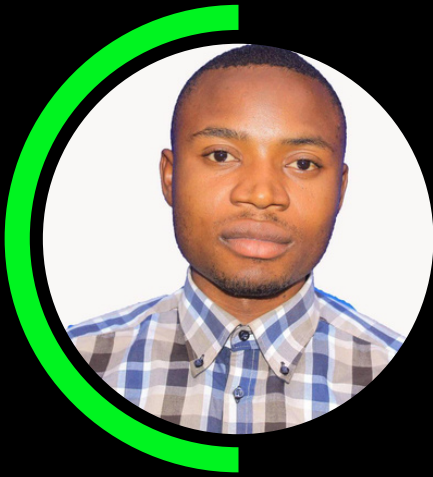
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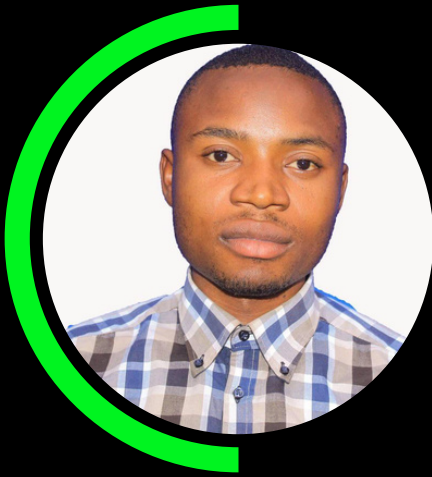
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COMPETENCIES

- Database Manager ;
- Information and Communication Technology; Logistics and supply chain management; Adaptability;
- Sense of responsibility;
- Sense of teamwork;
- Sense of initiative;
- Leadership; Rigour.
- Ability to manage information, both written and oral, competently and reliably, using appropriate procedures;
- Ability to organise, schedule and allocate tasks with maximum efficiency; Ability to multi-task;
- Ability to prioritise correctly and to distinguish between urgent and important tasks;
- Ability to prioritise correctly and to distinguish between urgent and important tasks; Ability to manage administrative tasks and the day-to-day activities of the department; Ability to write reports on activities;
- Ability to manage a group of people in a way that makes them more efficient and productive.

LANGUAGES

- French (Excellent)
- English (Fairly good)
- Swahili (Excellent)

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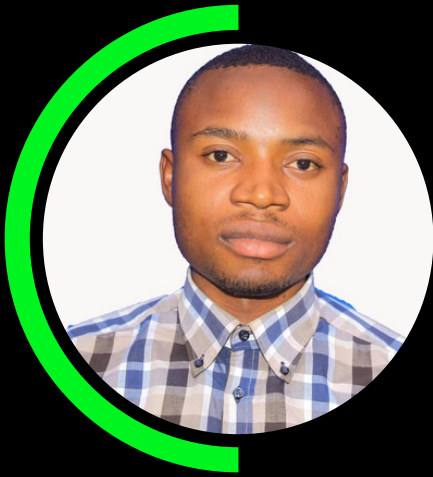
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PROJECTS COMPLETED

- Design and implementation of a database for the Management of Vulnerable Learners supervised in an Organisation.
- Application designed in VB.net 2013 and SQL Server 2014 that is able to produce the following
- following reports:
- List of trades organised at ETN
- A learner identification form
- List of learners enrolled in a trade by year of training. List of information on the tutor of a learner.
- List of all ETN staff and their duties.
- A confirmation of achievement for each learner after the training.
- Integration of MOODLE in an E-learning platform within a training centre
- Designing and implementing a web-based distance learning platform for World New Vision for Development that combines the different functionalities needed for an online platform:
- Integrate MOODLE into an e-learning system allowing learners and teachers to interact, help each other and share knowledge.
- To make educational materials available to all learners.
- To encourage collaborative work and promote innovative teaching methods using digital technology.
- Encourage the development of distance learning, which is a form of education in which individuals are invited to learn without having to travel to the training site and which does not require the physical presence of the trainer.

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IT SKILLS

1. Database developer
2. Web Application Developer
3. Database Administrator
4. Web Administrator/Webmaster
5. Assistant IT Project Manager
6. Information and Communication Technology Entrepreneur
7. Business Network Administration Technician
8. ODK platform; GIS, GoogleMaps.....